School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Board Room of the School Board Office at 721 Chesterfield Avenue in North Vancouver, British Columbia on Tuesday, June 23, 2009.

PRESENT: S. Skinner, Acting Chairperson
H. Back
L. Buchanan
B. Forward
F. Stratton
M. Tasi

A.1. Call to Order

Acting Chairperson Skinner called the meeting to order at 7:05 pm.

A.2. Approval of Agenda

Moved by L Buchanan
that the agenda, as recommended in the Administrative Memorandum, be adopted
Seconded by B Forward Carried

A.3. Public Comment Period

The ten-minute comment period is intended to be restricted to items on this evening's Board Agenda. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet and that each individual would be limited to two minutes.

Krista Tulloch encouraged the Board to endorse TripEd which has already received support from BCSTA and BCTF, as well as West Vancouver and Vancouver School Boards.

A.4. Approval of Minutes

Moved by B Forward
that the minutes of the public meeting of June 11, 2009 be approved as circulated.
Seconded by H Back Carried

B.1. BC Hydro Energy Ambassadors Presentation

Secretary Treasurer Irene Young introduced this agenda item and welcomed Ms Laura Darch, a Coordinator with the BC Hydro Schools Program. *Energy Ambassadors* is an awareness, action and leadership program about energy sustainability for grades 9 to 12.

As part of the program, student teams investigate energy use in their school district and develop an action plan to make their school district more energy efficient and sustainable. The following Carson Graham students and *Cape Farewell/Energy Ambassadors* presented their findings and recommendations to the Board: Alejandra Henao, Marilyn Edgar, Amir Ghateleh, Amir Soleimanian and Irene Huang. Also in attendance were Ms Lisa Richardson and Carolyn Pena, Carson Graham teacher sponsors of the program and Mr Jeff Jackson, SD44 Maintenance Manager and team mentor.

The Board thanked the *Cape Farewell/Energy Ambassadors Team* for their presentation. Discussion included increasing opportunities for recycling throughout the School District with input from the District Green Team, and the provision of school credits for extracurricular student activities.

B.1. BC Hydro Energy Ambassadors Presentation (continued)

Moved by L Buchanan
that the Board receive and acknowledge the presentation from the BC Hydro Energy Ambassadors for North Vancouver School District.
Seconded by B Forward Carried

B.2. District Project Report: 2010 Olympics Team

Superintendent of Schools John Lewis introduced this agenda item and advised the Board that a 2010 Olympics Project Team was established by the Executive Committee to assist with the coordination and dissemination of information related to opportunities for participation in Olympic Events. An additional goal for the Project Team was to make suggestions about School District activities leading up to and during the Olympic Games.

The membership of the 2010 Olympics Project Team includes Trustees Jane Thornthwaite and Linda Buchanan, and team members Doug Beveridge, Mark Jefferson, Tim Jones, Trisha Kienzle, Lisa Upton, and Peter Williams.

Laurie Martin, Co-Chair of the 2010 Olympic Project Team with Arlene Martin, distributed copies to the Board of the "2010 Olympics Committee Report to the Executive" and then showcased the 2010 Olympic blog on the School District website.

Ms Martin responded to Trustees' questions regarding website connection to the NVSD Twitter feed, the dissemination of information through the 2010 Project Team and raising the blog's profile throughout the School District.

The Board extended thanks to Ms Martin and the 2010 Olympics Project Team for their work.

Moved by L Buchanan
that the Board receive the North Vancouver School District 2010 Olympics Team Report.
Seconded by M Tasi Carried

B.3. North Vancouver Monteray School Tenure Bylaw 2009

With their agendas, Trustees received the North Vancouver Monteray School Tenure Bylaw 2009, Terms and Conditions Schedule and a sample of the School District No 44 Standard Lease Agreement.

Secretary Treasurer Irene Young introduced this agenda item and advised the Board that the School District initiated a Request for Proposal (RFP) process for the community use of surplus school space. A total of nine sites were included in the RFP and the Monteray site was the only full school site made available for a lease term of two years.

After the review by the RFP committee of all submitted proposals, the proposal submitted by L'Ecole Francaise Internationale du Vancouver (EFIV), the current tenant of this site, was selected. The selection of EFIV is due to the fact that their site use is consistent with current practice and is also consistent with North Vancouver School District's vision and values.

Sandy Shaw, Community and Business Development Manager, responded to Trustees' questions regarding the term of the lease, play field availability for community use, community facility updates communicated to the Recreation Commission through the regular Sports Council meetings and the level of liability insurance which meets Schools Protection Program standards.

Secretary Treasurer Irene Young read the bylaw.

Moved by F Stratton
that School District No. 44 *North Vancouver Monteray School Tenure Bylaw* be read a first time;
Seconded by H Back Carried

B.3. North Vancouver Monteray School Tenure Bylaw 2009 (continued)

Moved by H Back
that School District No. 44 *North Vancouver Monteray School Tenure Bylaw 2009* be read a second time;
Seconded by B Forward Carried

The Board unanimously agreed to proceed to a third reading of the bylaw.

Moved by L Buchanan
that School District No. 44 *North Vancouver Monteray School Tenure Bylaw 2009* be read a third time, passed, and adopted.
Seconded by B Forward Carried

B.4. North Vancouver Outdoor School Statutory Right of Way Bylaw 2009

Trustees received with their agendas copies of the North Vancouver Outdoor School Statutory Right of Way Bylaw 2009 and Land Title Act Form C.

Secretary Treasurer Irene Young introduced this agenda item and explained that this bylaw is a renewal of an existing statutory right of way agreement with Rogers Communications Inc. The right of way over a portion of the Outdoor School property is required to allow access and egress to and from a nearby multi-carrier telecommunications site.

Sandy Shaw, Community and Business Development Manager, responded to Trustees' questions regarding the level of access through the right of way as well as the fees in comparison to other right of way agreements.

Secretary Treasurer Irene Young read the bylaw.

Moved by L Buchanan
that School District No. 44 North Vancouver Outdoor School Statutory Right of Way Bylaw 2009 be read a first time;
Seconded by H Back Carried

Moved by H Back
that School District No. 44 North Vancouver Outdoor School Statutory Right of Way Bylaw 2009 be read a second time;
Seconded by F Stratton Carried

The Board unanimously agreed to proceed to a third reading of the bylaw.

Moved by L Buchanan
that School District No. 44 North Vancouver Outdoor School Statutory Right of Way Bylaw 2009 be read a third time, passed and adopted.
Seconded by B Forward Carried

B.5. North Vancouver Cloverley Park Tenure Bylaw 2009

With their agendas, Trustees received the School District No 44 (North Vancouver) Cloverley Park Bylaw 2009 and the lease agreement between the Board of Education of School District No 44 and the Corporation of the City of North Vancouver.

Secretary Treasurer Irene Young introduced this agenda item and provided the background of the lease agreement with the City of North Vancouver for a portion of the Cloverley School site that has been made available for community park use. The Secretary Treasurer advised the Board that the City of North Vancouver has expressed interest in acquiring this portion of the property as outlined on the site plan included in the Lease Agreement. The School District prefers

B.5. North Vancouver Cloverley Park Tenure Bylaw 2009 (continued)

to address this issue after the Cloverley site is no longer required as temporary accommodation for the Ridgeway and Queen Mary capital projects.

Discussion included the need to review the terms and conditions of the tennis courts at both Cloverley and Ridgeway with the Joint Use Committee, placement of the Ridgeway School sign at the Cloverley site and continued communication with Cloverley community groups.

Secretary Treasurer Irene Young read the School District No 44 (North Vancouver) Cloverley Park Bylaw 2009.

Moved by L Buchanan
that School District No. 44 (North Vancouver) Cloverley Park Bylaw 2009 be read a first time;
Seconded by B Forward Carried

Moved by H Back
that School District No. 44 (North Vancouver) Cloverley Park Bylaw 2009 be read a second time;
Seconded by F Stratton Carried

The Board unanimously agreed to proceed to a third reading of the bylaw.

Moved by B Forward
that School District No. 44 (North Vancouver) Cloverley Park Bylaw 2009 be read a third time, passed and adopted.
Seconded by M Tasi Carried

C.1. District Literacy Plan

With their agenda packages, Trustees received a copy of the *District Literacy Plan*.

Superintendent Lewis introduced this item and invited Assistant Superintendent Larry Johnson and Joanne Robertson, District Principal–Program Services, to provide an overview of North Vancouver School District's *District Literacy Plan.*

British Columbia's Boards of Education are required, by legislation, to prepare and submit to the Minister of Education by July 15th of each year an annual District Literacy Plan with respect to improving the accessibility of all citizens to literacy services and programs.

Ms Robertson demonstrated the hyperlinks included in the document and then provided highlights from the report as well as the updates that have occurred in the 2008/09 school year. In closing, Ms Robertson relayed to the Board the District Literacy goals for 2009/10 and acknowledged the contributions of the District Literacy Committee members as well as the District Aboriginal Literacy Sub-Committee, the North Shore Community Literacy Task force and the North Vancouver School Library Consultative Committee.

Following the presentation, there was discussion around placement of the District Literacy Plan on the website and increased visual appeal; hyper linking to both North Vancouver City and District; staff in-service; linking of adult literacy with healthy living; cultural sensitivity and the role of the literacy outreach coordinator.

In thanking Ms Robertson for her presentation, the Acting Chairperson noted to the Board that District Literacy is part of the expanded Ministry mandate that receives little additional funding.

Moved by B Forward
that the Board approve the *District Literacy Plan* as presenting the next steps in the District's efforts to build on existing community partnerships that support and improve literacy initiatives in the North Shore communities.
Seconded by L Buchanan Carried

C.2. School Plans

Electronic copies of each School Plan were made available to Trustees in advance of the meeting. With their agendas, Trustees received a document summarizing the School Plans of all North Vancouver School District schools.

John Lewis, Superintendent of Schools, introduced this item and invited Zone Assistant Superintendent Bryn Roberts to review the process and information provided.

Pursuant to the *School Act* [s. 8.1] and Policy 410: School Planning Councils, each school in the North Vancouver School District has established a School Planning Council. In accordance with the policy, all schools have developed and submitted a School Plan to their respective Assistant Superintendent for review and approval. School Plans will be made available to all parents and posted on school web sites for review by the community.

Assistant Superintendent Roberts responded to Trustees' questions regarding communication of the plans; training of new School Planning Council members; the establishment of goals that are both readable and attainable; and teacher representation.

Moved by L Buchanan
that the School Plans for improving student achievement, developed/reviewed by School Planning Councils and approved by the appropriate Assistant Superintendent, be received and approved.
Seconded by M Tasi Carried

C.3. North Vancouver School District Achievement Contract 2009-2010

Prior to the meeting Trustees received electronic copies of the *North Vancouver School District Achievement Contract 2009-2010.*

Superintendent Lewis introduced this item and acknowledged Assistant Superintendents Larry Johnson and Bryn Roberts, co-chairs of the District Curriculum Leadership Team, who have overseen the preparation of the Achievement Contract for 2009-10. At the meeting, Assistant Superintendent Larry Johnson reviewed the process with the Board and outlined the high points of the plan.

The School Act requires each Board of Education in British Columbia to prepare and submit to the Minister of Education, an Achievement Contract with respect to standards for student performance and plans for improving achievement in the District. The Achievement Contract is developed collaboratively, on an evidence-based assessment of the needs and priorities of the students in the District. The Contract identifies areas of focus for the improvement of student success, describes strategic actions, and outlines processes to monitor progress and make adjustments intended to improve results.

The District continues to respond to the District Review recommendations of May 2007 and to strengthen its focus on continuous improvement and student success. The 2009-10 Achievement Contract has been written to sustain the basis of the 2008-2009 contract and to provide strategic updates in all required areas.

At the conclusion of the presentation, Assistant Superintendent Larry Johnson and Joanne Robertson, District Principal–Program Services, responded to Trustees' questions. The Board thanked Assistant Superintendent Johnson and Ms Robertson for their presentation and commitment to the students of North Vancouver School District and acknowledged the achievements that have continued throughout the past year.

Moved by B Forward
that the Board of Education extend the evening's meeting past 10:00 pm.
Seconded by L Buchanan Carried

C.3. North Vancouver School District Achievement Contract 2009-2010 (continued)

Moved by B Forward
that the *North Vancouver School District Achievement Contract* 2009-2010 as set out in Schedule C.3.of the Administrative memorandum of June 23, 2009, be adopted.
Seconded by F Stratton Carried

C.4. Sustaining Schools Working Committee – Annual Report – June 2009

Copies of the *Sustaining Schools Working Committee's June 2009 Annual Report* were included in the Trustees' agenda packages.

John Lewis, Superintendent of Schools and Chair of the *Sustaining Schools Working Committee (SSWC)*, introduced this agenda item and provided background of the establishment of the *Committee.*

Superintendent Lewis reviewed the Committee's Terms of Reference and recommendations for change; specifically to shift the wording from *Sustaining Schools Working Committee* to *Towards the Future for Schools*; change in chairperson from Superintendent to Superintendent or a designate; as well as presentation of an annual report each calendar year rather than semi-annual report. The Superintendent touched on the Semi-*Annual Progress Report* that was presented and received by the Board at its Public Meeting on January 27, 2009. Acknowledgement was directed to the committee members for the tremendous amount of work that was accomplished this year and for their dedication.

Following his report, Superintendent Lewis responded to Trustees' questions regarding academies, the process of moving proposals from the SSWC to Programs and Services for implementation; and the communication and marketing of programs.

The Board thanked the Superintendent for the commitment that he and the *Sustaining Schools Working Committee* members have provided to the School District.

Moved by L Buchanan
that the Board receive the June 2009 Annual Report of the *Sustaining Schools Working Committee*, as attached to this Administrative Memorandum of June 23, 2009.
Seconded by M Tasi Carried

C.5. TripEd Transit Pass

Acting Chairperson Susan Skinner introduced this agenda item and reviewed the TripEd introductory materials included in the Trustees' agenda package.

The TripEd Committee, comprised of concerned Lower Mainland citizens, seeks the support of Boards of Education throughout the province for the concept of subsidized transit passes for school age children while attending various educational events. This support is in the form of an endorsement to indicate support in principle at this point without a financial commitment; although some financial commitment may be requested at a later date.Acting Chairperson Susan Skinner clarified that the program organizers were not looking for financial commitment at this point.

There was discussion regarding the possible request of funding at a later date but that the TripEd Committee hopes that several levels of government will provide future funding; the proposal is especially useful for elementary learners and the Committee was requesting endorsement from Boards of Education to indicate interest in some type of subsidized program.

Moved by B Forward
that the Board of Education endorse the TripEd proposal in principle and authorize the Chairperson to sign the attached sample letter on behalf of the Board.
Seconded by H Back Carried

C.6. Schedule of Board Meetings 2010/2010 - Draft

Trustees received with their agendas copies of the *Draft Schedule of Public Board Meetings 2009/2010*.

Superintendent Lewis reviewed the proposed schedule prepared in accordance with Board Policy 104: Boards of Education – Meetings. The proposed schedule includes:

- Regular Board Meetings
- Finance and Facilities Standing Committee Meetings
- Education and Programs Standing Committee Meetings
- Additional Board meeting on October 13, 2009 to address Ministry requirements.

In addition to the proposed schedule of public meetings, the Board has tentatively scheduled its 7th Annual Community Forum on January 28, 2010 and Education Week celebrations during the week of March 1 through 5, 2010.

A suggestion was made to adjust the February meetings due to the Olympics. Superintendent Lewis advised the Board that the schedule would be posted after June 30th once the Board had the opportunity to review it at their upcoming Strategic Planning session.

Moved by F Stratton
that the proposed *Schedule of Public Board Meetings 2009/2010 – Draft* be received and communicated to parents, partner groups, and the public, and posted at School Board entrances and the District website.
Seconded by H Back Carried

C.7. Tuesday, June 2, 2009 Meeting of the Education and Programs Standing Committee

Copies of the meeting notes from the June 2, 2009 meeting of the Education and Programs Standing Committee were included in the Trustees' agenda packages. Trustee Skinner, Chair of the Education and Programs Standing Committee, reported on highlights of the meeting which featured a presentation and panel discussion on *Relational Bullying and Social-Emotional Learning*.

C.8. Out of Country Field Trips - Secondary

There were no out of country field trips to report.

C.9. Superintendent's Report

Superintendent of Schools John Lewis advised that the report would be electronically distributed as well as being available on the School District website. Highlights of the Superintendent's report included:

- Capital project updates for Carisbrooke and Canyon Heights Seismic Upgrades; Ridgeway Heritage Restoration; the proposed Education Services Centre; the Environmental Learning Centre; the opening of the new Highlands School in September 2009.
- Early Learning for Preschoolers:
    - the addition of three more centres to be located in September at Montroyal, Lynn Valley and Seymour Heights.
    - Ready, Set, Learn – Ministry of Education funded preschool events will take place in most North Vancouver elementary schools in April 2010.
- *Hometown Heroes Award* – North Vancouver Outdoor School Alumni Society was selected as one of ten finalists Canada wide for Earth Day Canada's *Hometown Heroes Award* which recognizes and celebrates environmental leadership through community awareness and action.
- Secondary Athletics – the significant success of North Vancouver School District teams during the spring athletics season.

C.9. Superintendent's Report (continued)

- Community Connections – the extensive consultation and community engagement at the school, district and community levels that took place in the 2008/2009 school year which included: *Towards the Future for Schools* consultations; capital projects consultations for Carson Graham Secondary, Ridgeway and Queen Mary Elementary, the Environmental Learning Centre, the Education Services Centre and Artists for Kids gallery on Lonsdale; the consultation process for the closure of Ridgeway Annex and consolidation with Ridgeway Elementary and the closure of Balmoral Secondary and consolidation with Carson Graham Secondary.
- Presidents' Council – acknowledgement of Lisa Cartwright, now Past-Chair of the North Vancouver Parent Advisory Council; and Linda Watson, President of the North Vancouver Teachers' Association, who will retire at the end of June 2009.

C.10. Trustees' Reports

Trustees reported on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
   - North Vancouver Recreation Commission
   - District of North Vancouver – Official Community Plan Review
   - Meeting with Bill MacDonald, Director, Artists for Kids re AFK future goals
   - Balmoral Response Team follow up
   - Board planning meeting
   - Carson Steering Committee meeting
   - Public Board meeting
   - Trustee Workshop – Strategic Planning
   - North Vancouver Parent Advisory Council AGM
   - Meeting with Marcia Garries, District Administrator–Student Services; parent perspective on the *Visioning* process
   - Meeting with Andrew Saxton, MP regarding federal grants and information update on ongoing School District capital projects
   - North Vancouver City Council meeting – re Polygon Proposal
   - Ridgeway Consultative Meeting
   - Metro Branch meeting of BCSTA
   - Early Learning Dialogue

2. Events attended by Trustees included:
   - Grade 7 graduation at Eastview and Capilano
   - Salmon Storyboard Blessing and Celebration – Queen Mary
   - North Shore Neighbourhood House 70th Birthday Open House
   - graduation ceremonies at Keith Lynn and Continuing Education (YLC)
   - North Shore Secondary School's Athletic Association Coaches' Dinner
   - Retirement Party for Principal, Lynn Valley Elementary

D. Future Meetings

A draft 2009/10schedule of Board of Education meetings was presented to the Board for review.

Once the schedule is approved by the Board, it will be posted on the website and posted at both entrances to the School Administration Office:

Tuesday, September 15, 2009 at 7:00 pm	Finance & Facilities Standing Committee Meeting	Leo Marshall Curriculum Centre 810 W 21st St, North Vancouver
Tuesday, September 22, 2009 at 7:00 pm	Public Board Meeting	Board Room - School Board Office 721 Chesterfield Ave, N Vancouver

E. Question Period

The Chair called for questions from the public on business conducted during the meeting. The Board and administration responded to questions regarding the following:

- Gary Hee, a resident of the District of North Vancouver (DNV), expressed his concern regarding student safety and the need for the school crosswalks to be demarked with the staggered bar as done by the City of North Vancouver.
- Linda Watson, President of the North Vancouver Teachers' Association noted that rather than district wide testing, teachers would like to see a wide range of high quality testing instruments made available to them. With her impending retirement, Ms Watson then took the opportunity to thank the Board and the staff of School District No 44 noting that it had been a delight to work with them.

F. Adjournment

The established agenda being completed, the Acting Chairperson adjourned the meeting at 11:40 pm.

Certified Correct:

Irene Young Secretary Treasurer	Susan Skinner Chairperson, Board of Education
Date	Date