

# Carson Graham Community - Carson Capital Project Steering Committee

## September 30, 2009 Meeting Summary Notes

In attendance: Assistant Superintendent Dave Pearce (Chair); Carson Graham Principal Steve Garland; Carson Graham Vice Principal Renee Hislop; Teacher Representative John Buchanan; CUPE Staff Representative Joyce Griffiths; Student Representative Paul Kim; Parent Representative Mary St. Martin; District Vice Principal Program & Student Services Brad Baker; NVSD Capital Projects Manager Jim Prunty; Director of Facilities & Planning Ian Abercrombie; Trustee Representative Susan Skinner

### 1. Update - Progress over Summer and September Start Up

It was agreed that September school start-up at Carson Graham went smoothly with necessary building safety and functional requirements addressed prior to student attendance. Additionally, the Committee was updated on the following items:

- New elevator – should be ready by the end of October
- New stairway to second floor – to be completed by November
- Food Services contract – should be in place by the second week of October
- Contract for demolition of old building – awarded to Pacific Blasting and will commence mid/end of October

### 2. Development and Design Process

The Project Architect as well as school administrators and teachers will be visiting schools in Seattle to investigate the design of an Applied Skills area which, if established at Carson Graham, would incorporate a Technology and Design Centre.

### 3. Pathway Behind Carson Graham

A permanent chain link fence has been constructed behind the school to eliminate access to the construction area. No issues related to intrusion of the construction area have been reported since the start of the school year. Ian Abercrombie, Director of Facilities and Planning, will meet with representatives of the City of North Vancouver to discuss the erection of signage identifying that the trail is closed and there is no exit at the end of the trail.

### 4. Design Meetings - Parent Advisory Councils and Students

A joint meeting of the Carson Graham and Balmoral Parent Advisory Councils will be held at Carson Graham on October 21, 2009 at 7 pm, at which the project architect will provide an update on the building design status to date.

A student meeting will be held the same day (October 21, 2009) at 3:30 pm at Sutherland Secondary at which time the project architect will deliver the same information to students.

**5. Extra-curricular Sports - Mass Appeal to BC School Sports Assn**

Dave Pearce reported that the North Vancouver School District was successful in its appeal to the BCSSA to grant eligibility for students located at Balmoral to participate on sports teams at either school (Balmoral or Carson Graham).

**6. Carson/Balmoral Bus Transportation**

It was reported that the morning and afternoon bus system established to transport students between Carson and Balmoral is working well. NVSD is providing two busses for one hour each morning and one hour each afternoon to shuttle students between the two schools. Translink has now adjusted the schedule for their morning bus departing from the Capilano area, now leaving 10 minutes earlier to provide sufficient time for students to connect with the NVSD shuttle busses.

**7. Gymnasium Requirements and Usage**

Representatives of the North Vancouver School District and the North Vancouver Recreation Commission will meet in October to discuss available options for the school district's use of civic gymnasium facilities.

**8. Joint Steering Committee – Amalgamation of Balmoral and Carson Groups**

Discussion regarding the amalgamation of the Capital Project Steering committees from both community groups (Balmoral and Carson communities) continues. The next Balmoral steering group meeting is scheduled for October 6, 2009 and the possible union of the two groups will be included on the agenda.

**9. Next Meeting:**

Monday, Nov 9, 2009 3:00 pm @ Carson Graham