

**Balmoral Community - Carson Capital Project Steering Committee**  
October 6, 2009 Meeting Summary Notes

In attendance: Assistant Superintendent Dave Pearce (Chair); Balmoral Principal Michael Kee; Teacher Representative Toby MacDonald; CUPE Staff Representative Suzanne Postle; Student Representative Stephanie Wood; Parent Representative Sherri Thomas; Trustee Representative Mary Tasi  
Regrets: District Vice Principal Brad Baker

**1. Update – Development and Design Process**

Dave Pearce provided an update on progress at the Carson Graham site over the summer, including:

- New elevator – should be ready by the end of October
- New Stairway to second floor – to be completed by November
- Food Services contract – should be in place by the second week of October
- Contract for demolition of old building – awarded to Pacific Blasting and will commence mid/end of October

**2. September Start Up**

The committee was advised that all four portables at the Balmoral site are in use. School administration will monitor student population to determine if any additional portables will be required for the 2010/11 school year.

School staff, as well as Student Representative Stephanie Wood, reported that students have commented on the sense of “new and exciting opportunities for all students at the school” and have indicated that “it feels like a high school with so many new students and teachers in the building”.

M. Kee also confirmed that the initial transportation hiccups involving bus transport to Balmoral have been resolved with Translink (earlier departure time) and students are arriving on time to morning classes.

**3. Design Meetings - Parent Advisory Councils and Students**

The Project Architect met with teachers of Carson Graham and Balmoral on October 2<sup>nd</sup> and October 6<sup>th</sup> to seek input and to describe the design of classroom space in the new Carson Graham building.

Design meetings have been scheduled with student and parent groups for the Project Architect to provide updates to both groups on the design progress to date. The student group will meet on October 21<sup>st</sup> at 3:30 pm at Sutherland Secondary. The parent group meeting has been scheduled for 7:00 pm on the same date (Oct 21) at Carson Graham Secondary.

**4. Extra-curricular Sports - Mass Appeal to BC School Sports Assn**

Dave Pearce reported that the North Vancouver School District was successful in its appeal to the BCSSA to grant eligibility for students located at Balmoral to participate on sports teams at either school (Balmoral or Carson Graham).

**5. Gymnasium Requirements and Usage**

D. Pearce advised that a meeting with representatives of the North Vancouver Recreation Commission is being arranged to discuss the possible use of facilities at the Delbrook and Mickey McDougall Community Recreation Centres at times during the winter months for students at both Carson Graham and Balmoral.

**6. Balmoral Staff Development**

First Nations teachers and District Vice Principal Brad Baker will lead a workshop for Balmoral teachers with respect to strategies to support students new to Balmoral.

**7. Joint Steering Committee – Amalgamation of Balmoral and Carson Groups**

Steering Committee community groups (Balmoral and Carson Graham) have discussed and confirmed the decision to amalgamate the two groups into one. The first meeting of the new Joint Carson Graham Capital Project Steering Committee will be held in November.

**8. Next Meeting:**

Monday, Nov 9, 2009 3:00 pm @ Carson Graham