

Carson Graham Community - Carson Capital Project Steering Committee

April 8, 2009 Meeting Summary Notes

In attendance: Assistant Superintendent Dave Pearce (Chair); Principal Steve Garland; Teacher Representative John Buchanan; CUPE Staff Representative Joyce Griffiths; Parent Representative Mary St. Martin; Student Representative Paul Kim; NVSD Capital Projects Manager Jim Prunty; Architect Mark Mathieson

With regrets: Trustee Representative Susan Skinner; Director of Facilities & Planning Ian Abercrombie

1. Summary Notes – March 25, 2009 Meeting

Dave Pearce distributed copies of the Summary Notes from the March 25, 2009 meeting. It was noted that the listed Future Meeting Dates were incorrect. The corrected meeting dates will be included in the Summary Notes for the April 8th meeting.

2. Focus Committees

D. Pearce reported that the following focus committees have been established:

- Transportation – Balmoral Vice Principal Kathleen Barter, Chair
- Athletics – Carson Graham Athletic Director Tom Larisch, Chair
- Programs – Carson Graham Vice Principal Michael Kee, Chair
- Building/Site Design – Carson Graham Vice Principal Ray Bodnaruk, Chair
- Fine Arts – to be determined

Focus Committee chairs will provide updates on their respective committee areas at the Steering Committee's next meeting.

In addition to the work of the above Focus Committees, discussions with regards to Staffing continue between the North Vancouver Teachers' Association and school district representatives. The next meeting regarding staffing is scheduled for April 21, 2009.

3. School Capital Projects Development and Design Process

Architect Mark Mathieson provided a presentation to the committee including a 3-D CAD drawing displaying a conceptual view of what the school could look like.

The committee discussed plans for a bus tour to recently constructed/re-constructed school sites, including Sutherland Secondary in North Vancouver and other school sites in Richmond, Surrey and Port Moody. The bus tour will include both Carson Graham and Balmoral staff and parents and has been scheduled for Friday, April 24, 2009.

A Public Open House has been scheduled for Monday, May 11, 2009 at Carson Graham at which a slide show of the April 24th bus tour demonstrating "what is possible" in a new school will be presented. It is hoped that a 3-D colour drawing depicting the potential design for an 1,100-student Carson Graham school will be available at the Open House.

4. Lessons Learned from Sutherland Secondary Capital Project

D. Pearce provided an overview of the recent Sutherland Secondary Capital Project, reviewing the design and construction of Sutherland, identifying the “pressure points” during construction, and noting what to look for/what to avoid. He also discussed how parents/administrators/students/staff can help a capital project moving forward.

The committee was informed that a slide-show presentation will be developed for administration staff to use when presenting any information and data to partner groups.

5. Steering Committee Meetings

The committee discussed future possibility of joint meetings of the Balmoral Community and Carson Graham Community Capital Project Steering Committees.

6. Next Meetings:

April 20, 2009	3:00 pm
May 4, 2009	3:00 pm