

## **Balmoral Community - Carson Capital Project Steering Committee**

### **April 14, 2009 Meeting Summary Notes**

In attendance: Assistant Superintendent Dave Pearce (Chair); Principal Mark James; Teacher Representative Toby MacDonald; Parent Representatives Sherri Thomas and Mark Heieis; Architect Mark Mathieson

With regrets: Trustee Representative Mary Tasi; Student Representative Stephanie Wood; Teacher Representative Suzanne Postle

#### **1. Summary Notes – March 25, 2009 Meeting**

Dave Pearce distributed copies of the Summary Notes from the March 25, 2009 meeting.

#### **2. Focus Committees**

D. Pearce reported that the following focus committees have been established:

- Transportation – Balmoral Vice Principal Kathleen Barter, Chair
- Athletics – Carson Graham Athletic Director Tom Larisch, Chair
- Programs – Carson Graham Vice Principal Michael Kee, Chair
- Building/Site Design – Carson Graham Vice Principal Ray Bodnaruk, Chair
- Fine Arts – to be determined

Focus Committee chairs will provide updates on their respective committee areas at the Steering Committee's next meeting.

In addition to the work of the above Focus Committees, discussions with regards to Staffing continue between the North Vancouver Teachers' Association and school district representatives. The next meeting regarding staffing is scheduled for April 21, 2009.

#### **3. School Capital Projects Development and Design Process**

Architect Mark Mathieson provided a presentation to the committee, including context and concept (3-D CAD drawing) of an 1,100-student population school for Carson Graham.

M. Mathieson noted that temporary accommodation (classroom) space at Balmoral will be addressed with the location of four portables at Balmoral for the 2009-10 school year, with installation to be completed August 2009. It's possible that another two-three portables may be added later for September 2010.

#### **4. Lessons Learned from Sutherland Secondary Capital Project**

D. Pearce indicated that a workbook and PowerPoint presentation are being collated from the design process and construction of Sutherland. The resources will be available for use with parents, staff and students during the Carson Graham design development period. It is anticipated that the materials will be available mid-May.

## **5. Steering Committee Meetings**

The committee considered the continued operation of two separate Carson Capital Project Steering Committees (Balmoral Community; Carson Graham Community) once the Board decides in June 2009 on the possible closure/consolidation of Balmoral and Carson Graham in June 2012. The need for both committees, the possibility of amalgamating the two, and the available opportunities for both groups to share knowledge were among the areas discussed.

## **6. Committee Meeting Dates/Times:**

April 29, 2009 3:30 pm at Balmoral  
May 13, 2009 3:30 pm at Balmoral