

Ridgeway Heritage Restoration Capital Project Steering Committee Meeting March 30, 2009 Meeting Summary Notes

In attendance: Assistant Superintendent Bryn Roberts (Chair); Ridgeway Principal Aline Burlone; Ridgeway Teacher Representative Chris Kirkland; Ridgeway CUPE Staff Representative Linda Reid; Ridgeway Annex CUPE Staff Representative Christine Borden; Ridgeway Parent Representatives Christie Sacre and Dianne Wanless; Ridgeway Annex Parent Representative Laurie Harbidge; Ridgeway Heritage Representative Jeanette Langmann; NVSD Capital Project Manager Mark Thomson

With regrets: Trustee Representative Holly Back

1. Review of Summary Notes from March 23, 2009 Meeting

The Committee reviewed and discussed the summary notes from the March 23, 2009 meeting.

2. Cloverley Site – Preparation for Temporary Relocation

Bryn Roberts reported that a contractor has been retained and has begun to clear away overgrown shrubbery from around the school building.

Aline Burlone advised that she and Linda Reid, Ridgeway Elementary Administrative Assistant, will visit the Cloverley site to review the existing administrative office area to identify office/administrative requirements. A. Burlone will make arrangements for Ridgeway staff to also attend at the site to review possible staff and classroom needs.

3. Ridgeway Heritage Restoration Capital Project – Design and Construction

Heritage Elements:

Mark Thomson confirmed that, further to discussion at the March 23rd meeting, a preliminary list identifying potential heritage elements has been provided by Jeanette Langmann. He advised that the list will be forwarded to the project architect.

M. Thomson provided committee members with a copy of Ridgeway Elementary's heritage "Character-Defining Elements" as taken from the Ridgeway School listing on Canada's Historic Places Registry as well as copy of the Standards and Guidelines for the Conservation of Historic Places in Canada. He reminded the committee that the architect working with the heritage consultant Robert Lemon will review these suggested heritage aspects. He will try to arrange for the architect and the heritage consultant to attend the committee's April 14th meeting.

Ridgeway Elementary Refuge:

It was discussed that school staff will need to identify and label those landscape elements in the Refuge that will require relocation during construction. A. Burlone and L. Reid will provide a list to M. Thomson

Floor Plans for Restored Ridgeway School Building:

The committee discussed what extra classrooms might be included in the building plans should the school be built for 425 students versus 350.

The committee generally supported the preliminary conceptual approach that the architect has developed.

4. Temporary Relocation to Cloverley Site – Items for Consideration

Transportation:

A. Burlone will chair a sub-committee to investigate this area. B. Roberts will provide the committee with any school district information on previous walking school buses used for Lonsdale School and the bus system used at Maplewood School. He will also ask the District Administrator of Administrative Services, Greg Milner, to provide a list of identifying those students residing within the Ridgeway catchment area and those students who reside outside of the catchment area.

Crossing Guard:

Further to discussion at the March 23rd meeting regarding a crossing guard for the intersection of Keith Road and Moody Ave, committee representatives suggested a second crossing guard on Queensbury Ave. Currently, there are crossing guards at Keith Road and Ridgeway Ave, as well as at Keith Road and Hendry Ave. The committee discussed the possibility of student crossing guards be at Queensbury and 5th or 6th Avenues. A. Burlone and B. Roberts will investigate possible options.

5. Future Meeting Dates:

April 6, 2009	1:00 pm
April 14, 2009	3:00 pm (M. Thomson will try to arrange for the architect and heritage consultant to attend this meeting)