

Ridgeway Heritage Restoration Capital Project Steering Committee Meeting
April 6, 2009 Meeting Summary Notes

In attendance: Assistant Superintendent Bryn Roberts (Chair); Ridgeway Principal Aline Burlone; Ridgeway Teacher Representative Chris Kirkland; Ridgeway CUPE Staff Representative Linda Reid; Ridgeway Annex CUPE Staff Representative Christine Borden; Ridgeway Parent Representatives Christie Sacre; Ridgeway Annex Parent Representative Laurie Harbidge; Trustee Representative Holly Back; NVSD Capital Project Manager Mark Thomson

With regrets: Ridgeway Parent Representative Dianne Wanless; Ridgeway Heritage Representative Jeanette Langmann

1. Summary Notes from Committee Meetings

Bryn Roberts advised that the summary notes from each committee meeting will now be posted on the school district's website.

2. Consideration of Possible Closure of Ridgeway Annex – Policy 610 Process

B. Roberts confirmed to the committee that completed Response Forms, distributed at the public meeting of March 25th and made available also at the school, will be provided directly to the Ridgeway Annex Response Team. The Response Team is preparing a response presentation for the April 14, 2009 Board of Education meeting.

It was noted that a few of the comments on the forms received to date were with respect to the possibility of relocating some of the Ridgeway Annex resources (e.g., sand box, mural, library resources, plaques) to Ridgeway Elementary should the Annex be closed. It was suggested that such details could be discussed further once the Board determines if it will or will not proceed with closure.

3. Cloverley Site – Preparation for Temporary Relocation

Mark Thomson provided an update with respect to the location of the modular building and indicated that preparations are on schedule. He noted that the architect is currently waiting for the City Fire Department to approve the final placement location of the modular on the Cloverley site.

Ridgeway principal Aline Burlone reported that, in consultation with Admin Assistant Linda Reid and Bill Fisher of the school district's Facilities department, have established the general office location at Cloverley. It has been determined that the tennis court area at Cloverley will not be used by the school at recess or lunch; the tennis courts will be used by the school only during PE classes.

4. Ridgeway Heritage Restoration Capital Project – Design and Construction

Parking Bylaw Update:

M. Thomson identified that, according to city bylaws, the parking requirements for the Ridgeway school site will require spaces for 26 vehicles. He also reported that the city is currently reviewing the traffic flow for 8th and 9th Streets, and that the blacktop area at the front of the school will be reviewed by the landscape architect and heritage consultant.

Heritage Elements Update:

M. Thomson confirmed that heritage consultant Robert Lemon will be in attendance at the committee's April 14th meeting.

Building/Site Design Update:

M. Thomson advised the committee that the City of North Vancouver's planning staff have seen the preliminary design ideas for the new school. Upon further development, they will require official review by the City's Advisory Design Panel and Heritage Advisory Commission.

Ridgeway Elementary Refuge Update:

Chris Kirkland reported that he will prepare and submit the grant application for a City's Parks & Environment Grant Program. Chris will also develop a priority 1 and 2 list to be provided to M. Thomson with respect to elements of the Refuge. M. Thomson will arrange for review of the list with the project landscape architect.

5. Temporary School Relocation – Transportation

A. Burlone and Christie Sacre are acquiring information on transportation needs and options to be provided to the committee at a later date.

6. Future Meeting Dates: Each Monday as follows, except where changes are noted to accommodate Statutory Holidays

April 14, 2009	3:00 pm Tuesday
April 20, 2009	1:00 pm
April 27, 2009	1:00 pm
May 4, 2009	1:00 pm
May 11, 2009	1:00 pm
May 20, 2009	1:00 pm Wednesday
May 25, 2009	1:00 pm
June 1, 2009	1:00 pm
June 8, 2009	1:00 pm
June 15, 2009	1:00 pm
June 22, 2009	1:00 pm