

# Joint Carson Capital Project Steering Committee

## February 4, 2010 Meeting Summary Notes

In attendance: Assistant Superintendent Dave Pearce (Chair); Carson Graham Principal Steve Garland; Balmoral Principal Michael Kee; Carson Graham Vice Principal Renee Hislop; Teacher Representative John Buchanan; Student Representatives Paul Kim and Melissa Lasure (Carson) and Stephanie Wood (Balmoral); Parent Representative Sherri Thomas;

Regrets: Teacher Representatives Suzanne Postle and Toby MacDonald; Parent Representative Mary St. Martin; CUPE Staff Representative Joyce Griffiths; Director of Facilities & Planning Ian Abercrombie; Trustee Representative Holly Back; Trustee Representative Mary Tasi

### 1. New Look at Carson Graham

Carson Graham Principal Steve Garland presented a 3D design of the new Carson Graham, including both inside and outside renderings. The PowerPoint presentation has been shared with staff and will be made available for PAC presentations.

### 2. Carson Graham Update

Principal Steve Garland reported on the following:

- The demolition phase is nearing completion. It is expected to be wholly completed by Feb 19<sup>th</sup>-20<sup>th</sup>.
- Modifications for the 2010/11 school year should be finished by the end of February, including the elevator to the second floor.
- Technical meetings are being held every two weeks to ensure general, mechanical and electrical requirements are met before the school district initiates the tender process for construction. The tender process is expected to be completed by May 2010. It was reported that we are ahead of schedule with respect to the demolition and technical upgrade phases.
- Landscaping design meetings are underway; the focus will be on "keeping it simple but effective" for aesthetics and learning.

### 3. Balmoral Update

- Current facilities are functional at the moment but Balmoral will require at least two more portables in 2011.
- The joint ProD day held for Carson and Balmoral staffs, organized by Renee Hislop and Kathleen Barter, was positive and included good discussion about IB integration and future cross-department planning.
- It was reported that there is "good energy" at the school through the consolidation of athletics.
- Preliminary planning for Balmoral's 50 year anniversary celebrations have begun. More info and details will follow.
- The Carson Graham and Balmoral Family of Schools' PAC executives have met together and are working towards common fundraising. The Executive members also discussed current issues that affect individual school communities. There was agreement to continue these meetings.

#### **4. One School – Two Campus Model**

Administrators at both schools continue to meet with the Assistant Superintendent to discuss the positive/minus/interesting aspects for a One School – Two Campus model. The outcome of these meetings will be shared with the district's Senior Executive Committee for consideration with regards to determining if it is both cost effective and culturally effective to look at this model sooner rather than later.

#### **5. Next Meeting:**

Thursday, February 25, 2010

3:15 pm @ Carson Graham