

Joint Carson Capital Project Steering Committee

December 10, 2009 Meeting Summary Notes

In attendance: Assistant Superintendent Dave Pearce (Chair); Carson Graham Principal Steve Garland; Teacher Representative John Buchanan; Student Representatives Paul Kim and Melissa Lasure; Parent Representative Sherri Thomas; District Vice Principal Program & Student Services Brad Baker; NVSD Capital Projects Manager Jim Prunty; NVSD Capital Projects Manager Mark Thomson

Regrets: Balmoral Principal Michael Kee; Teacher Representatives Suzanne Postle and Toby MacDonald; Parent Representative Mary St. Martin; CUPE Staff Representative Joyce Griffiths; Trustee Representative Susan Skinner; Trustee Representative Mary Tasi

1. Carson Site - Update

Capital Projects Manager Jim Prunty reported that the demolition schedule for Carson is on track and proceeding well. The two phases of this portion of the project are divided into demolition and switchover. On December 18, 2009 at 1:00 pm, the entire Carson site will be shut down to allow for utilities switchover (Hydro, plumbing, electrical). This process is scheduled to take approximately six days although J. Prunty reported that, because of amount of pre-work already completed, it is possible that less time may be required to complete the work.

The Facilities/Maintenance Department is looking into the feasibility of moving the small score clock from the Carson gym to the gym at the Lucas Centre.

2. School Operations

Balmoral -

In Principal Michael Kee's absence and on his behalf, Brad Baker and Sherri Thomas provided the committee with updates on current school matters. Challenges with respect to providing available free space for students, given the increase in student population to 650, have been addressed by opening the gym to accommodate student activities during busy lunch hours. School district Facilities staff have begun to plan for the introduction of 3-4 additional portables for classroom use next year when the 2010/11 student population increases further. It was reported that the district bus transportation system continues to be a positive enhancement for students travelling to and from Balmoral/Carson.

Carson -

Principal Steve Garland reported that the lift is ready to operate and should be functioning after the Winter Break. He noted that staff and students have been very supportive and understanding of the interruptions that have occurred since the first part of the school year. Additionally, he reported that a food service provider should be in place for the start of the New Year, a welcome addition for both students and staff.

3. Technology

Student representatives Paul Kim and Melissa Lasure enquired about the possibility of introducing a "food card" payment system for services in the new cafeteria whereby students can "pre-load" a card

3. Technology (cont'd)

and use it like a debit/credit card. This will be explored as the new building is constructed and services are tendered.

Sherri Thomas reported that Balmoral is currently challenged with only one laptop cart available for all students and an out-dated lab. She indicated that the PAC is currently exploring the possibility of community support for a new lab that would be initially accessible to all Balmoral students and eventually transferable to Carson when the new school is built.

4. Consolidation of Balmoral and Carson School Communities

Assistant Superintendent Dave Pearce indicated that a number of areas will require planning and consideration in preparation for the eventual consolidation of the two school communities at the new Carson campus in 2012. Items such as staff requirements, block budgets, PAC/SPC, admin services, office services, timetable, course selection, school leadership model, school plan and cross enrolling students are among those that will require detailed discussion. Discussion and dialogue on these matters will begin January 2010.

5. Next Meeting:

Thursday, February 4, 2010 3:15 pm @ Carson Graham