

Finance & Facilities Standing Committee Meeting

January 21, 2012

7:00 – 9:00 pm

Leo Marshall Curriculum Centre,
810 West 21st Street, North Vancouver

AGENDA

Approximate
Start Time

<p>A. Call to Order: Trustee Barry Forward will call the meeting to order.</p>	<p>B. Forward</p>	<p>7:00 pm</p>
<p>B. Capital and Annual Facilities Grant Needs – Presentation <i>Presentation/Discussion</i> <i>(Attachment – CP2 Five Year Capital Plan – Submission Date June 29, 2010)</i></p>	<p>I. Abercrombie</p>	<p>7:00 pm</p>
<p>C. Covered Play Areas – Presentation <i>There will be various presenters with discussion to follow.</i> <i>(Attachment: Covered Play Areas)</i></p>	<p>I. Young</p>	<p>7:20 pm</p>
<p>D. 2012/13 Budget Development Process <i>Presentation/Discussion</i> <i>(Attachments: 2012/13 Operating Budget Development Consultation Process; NVSD 2011/12 Budget Improvements)</i></p>	<p>I. Young/ G. Allison</p>	<p>8:40 pm</p>
<p>E. Future Meetings: March 6, 2012 - Leo Marshall Curriculum Centre April 3, 2012 - Leo Marshall Curriculum Centre</p>		<p>9:00 pm</p>

CP2 - Five Year Capital Plan Summary

School District: 44 North Vancouver

Capital Plan Year: 2010/2011

Capital Plan Submission Date: 29- JUN- 2010

Existing Project Priority	Project No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
1	116208	44037	MECHUP - BROOKSBANK ELEMENTARY SCHOOL MECHANICAL SYSTEMS UPGRADE	\$828,240	\$0	\$0	\$0	\$0	\$828,240
2	115948	440225	REPLACE - ARGYLE SECONDARY REPLACEMENT DUE TO SEISMIC	\$0	\$0	\$34,727,279	\$0	\$0	\$34,727,279
3	116011	440190	REPLACE - SEYMOUR HEIGHTS ELEMENTARY REPLACE 1950'S FACILITY WITH EXPANDED SIZE 160K+500	\$0	\$0	\$13,847,216	\$0	\$0	\$13,847,216
4	115947	440255	REPLACE - HANDSWORTH SECONDARY SCHOOL REPLACEMENT DUE TO SEISMIC	\$0	\$0	\$34,727,279	\$0	\$0	\$34,727,279
5	113149	440460	REPLACE - LYNNMOUR COMMUNITY SCHOOL REPLACE ORIGINAL MODULAR PART OF FACILITY	\$0	\$0	\$9,633,335	\$0	\$0	\$9,633,335
6	114811	440160	REPLACE - QUEENSBURY ELEMENTARY REPLACE ORIGINAL 1950'S FACILITY	\$0	\$0	\$8,260,175	\$0	\$0	\$8,260,175
7	113051	440315	RENO - MONTROYAL ELEMENTARY RENOVATION OF ORIGINAL PORTION OF FACILITY	\$0	\$0	\$2,487,345	\$0	\$0	\$2,487,345
8	113129	440245	RENO - BRAEMAR ELEMENTARY RENOVATION OF ORIGINAL PORTION OF FACILITY	\$0	\$0	\$0	\$2,551,900	\$0	\$2,551,900

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9	114914	440295	RENO - ROSS ROAD ELEMENTARY UPGRADE EXISTING FACILITY	\$0	\$0	\$0	\$2,387,148	\$0	\$2,387,148
10	113050	440325	RENO - SHERWOOD PARK ELEMENTARY RENOVATION OF ORIGINAL PORTION OF THE FACILITY	\$0	\$0	\$0	\$2,526,965	\$0	\$2,526,965
11	113049	440085	RENO - CAPILANO ELEMENTARY RENOVATION OF PORTIONS OF FACILITY	\$0	\$0	\$0	\$2,757,228	\$0	\$2,757,228
12	114885	440375	RENO - BROOKSBANK ELEMENTARY SCHOOL UPGRADE EXISTING FACILITY	\$0	\$0	\$0	\$3,350,790	\$0	\$3,350,790
13	113138	440175	RENO - EASTVIEW ELEMENTARY UPGRADE ORIGINAL PORTIONS OF THE FACILITY.	\$0	\$0	\$0	\$2,403,295	\$0	\$2,403,295
14	113426	440205	RENO - BALMORAL JR SECONDARY UPGRADE ORIGINAL PORTIONS OF THE FACILITY	\$0	\$0	\$0	\$5,704,509	\$0	\$5,704,509
15	113139	440275	RENO - CLEVELAND ELEMENTARY UPGRADE THE ORIGINAL 1960'S FACILITY	\$0	\$0	\$0	\$4,525,441	\$0	\$4,525,441
16	113997	440135	RENO - NORSGATE COMMUNITY ELEMENTARY UPDATE OF 1950'S FACILITY	\$0	\$0	\$0	\$0	\$1,684,418	\$1,684,418



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17	114883	440435	RENO - BOUNDARY COMMUNITY ELEMENTARY UPGRADE EXISTING FACILITY	\$0	\$0	\$0	\$0	\$2,532,167	\$2,532,167
18	114886	440470	RENO - SEYCOVE SECONDARY COMMUNITY SCHOOL UPGRADE EXISTING FACILITY	\$0	\$0	\$0	\$0	\$5,458,858	\$5,458,858
19	114882	440345	RENO - LARSON ELEMENTARY UPGRADE EXISTING FACILITY	\$0	\$0	\$0	\$0	\$2,393,565	\$2,393,565
20	113140	440215	RENO - UPPER LYNN ELEMENTARY UPGRADE ORIGINAL 1950'S PORTION OF THE FACILITY	\$0	\$0	\$0	\$0	\$2,414,440	\$2,414,440
21	113428	440265	RENO - WINDSOR SECONDARY UPGRADE TO PORTION OF EXISTING 1960'S FACILITY	\$0	\$0	\$0	\$0	\$6,246,289	\$6,246,289
22	112021	440145	RENO - CANYON HEIGHTS ELEMENTARY UPGRADE EXISTING FACILITY	\$0	\$0	\$0	\$0	\$3,116,595	\$3,116,595
23	113969	440235	RENO - CARISBROOKE ELEMENTARY RENOVATION OF 1950S SCHOOL	\$0	\$0	\$0	\$0	\$2,302,655	\$2,302,655
Total:				\$828,240	\$0	\$103,682,629	\$26,207,276	\$26,148,987	\$156,867,132

Finance & Facilities Standing Committee Agenda
January 31, 2012

Attachment to Item C

Topic: Covered Play Areas

Narration:

North Vancouver School District staff will present information on the following:

- Overview of covered play area in our schools
- Examples of covered areas
- Development process for new covered play areas
- Cost to build
- Security design issues and typical neighbourhood concerns
- Discussion on value of covered play areas to children led by Elementary School Administrators

There will be an opportunity for questions and discussion after the presentations.

Finance & Facilities Standing Committee Agenda January 31, 2012

Attachment to Item D

Topic: **2012/13 Operating Budget Development Consultation Process**

Narration:

At the Board of Education's public meeting of January 24, 2012, Secretary Treasurer Irene Young reported that, based on current financial data, the Board expects to add \$1 million into the budget for the 2012/13 fiscal year, July 1, 2012 to June 30, 2013. This positive financial position is a direct result of the Board's comprehensive long-range planning and close attention to estimated expenditures and forecasted revenues.

The budget development process that was developed and implemented for the 2011/12 fiscal year was well-received by partner groups. At its January 24, 2012 public meeting, the Board approved implementation of this budget development process for the development of the 2012/13 Operating Budget.

As in the previous year, the process involves the Board inviting presentations from each of its five partner groups: the North Vancouver Parent Advisory Council (NVPAC); District Student Leadership Council (DSLCC); North Vancouver Teachers' Association (NVTAA); Canadian Union of Public Employees – Local 389 (CUPE); and North Vancouver Administrators' Association (NoVA). Written submissions will also be invited from members of the public.

As required by Section 11 of the *School Act*, the Board's 2012/13 Budget Bylaw must be developed and adopted on or before June 30th of the current fiscal year. The following timeline and procedures are established for the 2012/13 Budget Development Process:

1. January 31, 2012 – Public Finance and Facilities Standing Committee Meeting
 - Budget Development Procedural Guidelines presented to the Board's partner groups, using the same procedures, format, and time-limits used in the development of the 2011/12 Annual Budget.
 - a. Each presentation will be a maximum of 12 minutes.
 - b. The presentation should clearly identify the organization's three highest priorities.
 - c. A written submission (limited to 3 pages) should accompany the presentation.
 - d. Approximately 8 minutes for questions of clarification after each presentation.
 - e. Large group discussion of the presentations received at the meeting.
2. March 6, 2012 – Public Finance and Facilities Standing Committee Meeting
 - Budget presentations by the Board's partner groups.
3. March 26, 2012 – Deadline for written submissions from members of the public.
4. April 3, 2012 – Public Finance and Facilities Standing Committee Meeting
 - Review of the Ministry of Education's March 15th Preliminary Grant announcement
 - Review of the current 2011/12 Operating Budget Projection
 - Review of the revised three-year Budget Forecast
 - Review of a summary of the written submissions from members of the public
 - Large group discussion of spending priorities.

Finance & Facilities Standing Committee Agenda
January 31, 2012

Attachment to Item D, page 2

Narration (continued):

5. April 24, 2012 – Public Board Meeting
 - Executive Summary presentation of suggested priorities and improvements proposed by the Board's partner groups and the public for inclusion in the 2012/13 Annual Operating Budget.
6. May, 22, 2012 – Public Board Meeting
 - 2012/13 Annual Budget Bylaw presented for approval and adoption by the Board.

NVSD 2011/12 Budget Improvements

PRI.	Identified Item	FINAL	Rationale	NVTA FTE	CUPE FTE
1	Broader supports for Students with Special Needs	\$ 600,000	Provides increased professional and support staff for the delivery of school-based services to students. This also provides for the implementation of the Community Learning Program, including a pilot school-based program.	5 FTE LAC, CLP, Spec Ed	2.6 SEA
2	Class size and composition, especially from 4 to 12	\$ 580,000	Provides 7.0 FTE to address class sizes from Gr. 8 to 12	7 FTE	
3	Instructional resources: textbooks, supplies, and desks.	\$ 80,000	Provides for the purchase of secondary Math textbooks. Equipment may be addressed through capital proceeds.		
4	Use AFG to support maintenance, where possible – make use of apprenticeships	\$ 100,000	AFG is a Capital fund. Funding supports apprenticeship(s). This is contingent on apprenticeship funds being available.		2.0 FTE
5	September start-up for Full-Day Kindergarten	\$ 50,000	Provides an average of 80 hours support to each elementary school over 3 week period. (i.e. average 15 to 30 hours per week/school)		1.0 FTE
6	SEA replacements to support students with special needs	\$ 50,000	Increases casual SEA budget from \$100,000 to \$150,000 to support students with special needs (5).		1.0 FTE
7	Leadership support – for the supervision of learning and PVP in-service support	\$ 60,000	Provides for additional time for classroom observations and in-service for Principals and Vice Principals.		Avg. 7 /Elem
8	Support for instructional practices (action research, collegial conferencing), ongoing research and innovation	\$ 40,000	In-service support and partial restoration of release time for research, collaboration, and innovative practices		>100 days
9	Temporary positions, where necessary	\$ -	Addressed in SEA casual replacement and support for Full-Day Kindergarten start-up in September.		
10	General support to maintain comprehensive K to 12 schools (library, music, etc.) Improve Library Non-Instructional Time allocation Library Technologist	\$ 40,000	General support addressed in class size (4). Increases support for librarians through support staff for library automation and cataloguing services.		1.0 FTE
11	Counselling support – access to post-secondary programs	\$ -	Provided in supports for students with special needs and through regular in-service for teachers.		
12	Teacher leaders – department heads to have time to coordinate activities for students	\$ -	Different leadership models may be applied. Ed Leadership has flexibility for the release of teachers to coordinate activities.		
		\$ 1,600,000		12 FTE	7.6 FTE