

School District No. 44 (North Vancouver)

Minutes of the Inaugural Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Artists for Kids Gallery of the Leo Marshall Curriculum Centre, 810 West 21st Street in North Vancouver, British Columbia, on Tuesday, December 6, 2011.

PRESENT: L. Bayne
B. Forward
C. Gerlach
M. McGraw
C. Sacré
S. Skinner
F. Stratton

Oaths of Office and Allegiance

Secretary Treasurer Irene Young introduced the Honourable Madame Justice Loryl Russell of the Supreme Court of British Columbia, who was present to administer the Oath of Office and the Oath of Allegiance to the newly elected Trustees.

In accordance with Section 50 and Section 50(4) of the *School Act*, newly elected Trustees Lisa Bayne, Barry Forward, Cyndi Gerlach, Mike McGraw, Christie Sacré, Susan Skinner, and Franci Stratton each swore an Oath of Office and an Oath of Allegiance before the Honourable Madame Justice Loryl Russell.

A.1. Call to Order

Secretary Treasurer Irene Young called the meeting to order at 7:35 pm.

A.2. Election of a Board Chair

Secretary Treasurer Irene Young reported that the Board was required by its Policy 104 to elect one of its members to be the Board Chair. Secretary Treasurer Young called for nominations for the position of Chair. Trustee McGraw nominated Trustee Stratton for the position of Chair of the Board for a period of one year. Trustee Skinner nominated Trustee Forward for the position of Chair of the Board for a period of one year. Both Trustee Stratton and Trustee Forward accepted their nominations. As there were two nominations, Secretary Treasurer Young appointed Assistant Superintendent Bryn Roberts and Monty Bell, Director, Learning Services, as scrutineers. An election by ballot was then conducted, after which, Trustee Stratton was declared Board Chair for the term of December 6, 2011 to November 30, 2012.

Moved by B. Forward
that the ballots be destroyed.
Seconded by C. Gerlach

Carried

Trustee Stratton took the Chair and thanked the Trustees for their support, noting she looked forward to working with them during her term in office.

A.3. Election of a Board Vice Chair

Chair Stratton called for nominations for the position of Vice Chair of the Board. On the first call for nominations, Trustee Gerlach nominated Trustee Forward who accepted the nomination for Board Vice Chair. There being no other nominations on three successive calls, Trustee Forward was acclaimed Vice Chair of the Board for the term of December 6, 2011 to November 30, 2012.

A.4. Approval of Agenda

Trustee Skinner introduced a Notice of Motion and requested that it be added to the agenda as Item C.6.

Moved by B. Forward
that the agenda be adopted as amended.
Seconded by C. Gerlach

Carried

A.5. Approval of Minutes

Moved by S. Skinner
that the minutes of the public meeting of November 15, 2011 be approved as circulated.
Seconded by L. Bayne

Carried

B.1. Board/Authority Authorized and Locally Developed Courses 2012 - 2013

With their agendas, Trustees received copies of the Board/Authority Authorized (BAA) Courses recommended to be included in secondary course selection options effective 2012/2013.

Chair Stratton introduced this agenda item and noted that at the November 22, 2011 Education and Programs Standing Committee meeting, Trustees had received an update on the proposed courses. Monty Bell, Director, Learning Services, provided a brief background in the development of these courses. Once the courses receive Board approval, they will be submitted for Ministry approval.

Superintendent John Lewis, Assistant Superintendent Bryn Roberts and Mr. Bell responded to Trustees' questions regarding possible fees attached to courses; possibility of a student forum as a potential Student Leadership Council agenda item; ensuring students are aware of the courses – will be in course selection booklets; evaluation of courses – Monty Bell, Director, Learning Services, will review with teachers of each course at the end of the school year; and the larger than usual number of BAA courses presented for approval.

It was further clarified that since a "renewal" course had previously received Board approval, it was brought to the Board's attention only for information as the course was now being offered at an additional school. It was also noted that International Baccalaureate (IB) credit courses were two credit courses to allow students more options and the ability to take a larger number of courses.

Moved by S. Skinner
that the Board according to its power and capacity set out in Section 85(2)(i) of the *School Act* and in harmony with the course standards established by the Ministry of Education, hereby approves the Board/Authority Authorized (BAA) courses, effective 2012/2013, for submission to the Ministry of Education.
Seconded by B. Forward

Carried

B.2. Corporate Banking Services

- A) Bank of Montreal – Banking Bylaw 1-2011**
- B) Toronto Dominion – Resolution re: Bankers & Signing Officers**
- C) North Shore Credit Union**

Secretary Treasurer Irene Young introduced the following routine bylaws and resolutions, which are normally as a consequence of the election of a new Chair and Vice Chair. Sample copies of each were included with the Trustees' agenda copies. Though there were no changes in these two positions, the banking resolutions were still required as signing authority had not yet been adjusted to include Assistant Superintendent Mark Jefferson in place of Assistant Superintendent Dave Pearce (Retired).

B.2. Corporate Banking Services (continued)

(A) Bank of Montreal – Banking Bylaw 1-2011

Moved by B. Forward

that Banking Bylaw Number 1-2011 be read a first time;

Seconded by C. Gerlach

Carried

Moved by S. Skinner

that Banking Bylaw Number 1-2011 be read a second time;

Seconded by L. Bayne

Carried

The Board unanimously agreed to proceed to a third reading of the bylaw.

Moved by B. Forward

that Banking Bylaw Number 1-2011 be read a third time, passed, and adopted.

Seconded by C. Sacré

Carried

(B) Toronto-Dominion – Resolution re: Bankers and Signing Officers

Moved by C. Sacré

that the Board approve the Toronto-Dominion Bank Resolution re: Bankers and Signing Officers as attached to this Administrative Memorandum B.2(B). of December 6, 2011.

Seconded by B. Forward

Carried

B.4. North Shore Credit Union - Resolution re: Bankers and Signing Officers

Moved by M. McGraw

that the Board approve the North Shore Credit Union Bank Resolution re: Bankers and Signing Officers as attached to this Administrative Memorandum B.2(C) of December 6, 2011.

Seconded by L. Bayne

Carried

C.1. Secondary School and Academy Fees 2012/13

With their agendas, Trustees received copies of the 2012-13 School Fees for North Vancouver School District secondary schools as well as the Schedule of Specialty Academy Fees 2012/2013.

Superintendent John Lewis introduced this agenda item and advised that Boards of Education may charge fees to students and parents for goods and services provided by the Board in accordance with the *School Act* [s. 82]. Fees for the 2012-13 school year are determined prior to the end of 2011 to allow fee schedules to be included in the secondary school course guidebooks that are published in January of 2012. Policy 706 requires that each North Vancouver school and specialty academy annually establish a schedule of fees.

The Superintendent reported that the North Vancouver School District has three established academies: the Digital Arts Academy at Argyle Secondary; the Artists for Kids Studio Arts Academy at Carson Graham Secondary; and the Hockey Skills Academy at Windsor Secondary. All three specialty academies have received the approval of the School Planning Councils at their respective school locations and have reviewed and approved the schedule of fees proposed.

Both the 2012-13 Secondary School Fees and the Schedule of Specialty Academy Fees 2012/2013 have been brought forward to the Board for information; and Trustees are encouraged to meet with principals regarding any questions they may have in relation to the fees.

John Lewis, Superintendent of Schools, and Bryn Roberts, Assistant Superintendent, responded to Trustees' questions regarding the variation of costs for similar courses district wide, hardship assistance; and the possibility of future academies.

C.2. Board Committees and Trustee Representational Assignments (2011-12)

Trustees received a list of Board committees and representational assignments in accordance with Board *Policy 102: Committees and Representation* (a copy was included in the agenda package). Chair Stratton, noted that the liaison positions with the school have been assigned for the next six months to the end of June 2012 and then for the next 12 months, July 1, 2012 to June 30, 2013. These two groups of assignments have been previously reviewed by the Trustees. Trustees have been requested to submit their preferences for committee appointments to the Board Chair or the Superintendent on or before December 12, 2011. The list of committee appointments will be presented to the Board for approval at the next Public Board Meeting of January 24, 2012.

Superintendent John Lewis advised the Board that throughout the year, there will be occasions where a Trustee may be asked to represent the Board on an additional committee.

Moved by B. Forward

that the Board approve the Trustee Liaison Assignments as attached to this Administrative Memorandum C.2. of December 6, 2011 for the remaining 2011-12 school year, and for the 2012-13 school year.

Seconded by G. Gerlach

Carried

A notification will be sent out to all the schools advising the name of their Trustee Liaison.

C.3. Election to BCSTA Provincial Council

Chair Stratton reported that the British Columbia School Trustees' Association (BCSTA) required the Board to elect annually, between December 1st and January 15th, two Trustees to the British Columbia School Trustees' Association (BCSTA) Provincial Council. One Trustee is to serve as the Board's representative and one Trustee is required to serve as an alternate.

The Chair called for nominations for the position of the Board's representative to the BCSTA Provincial Council for 2012. Trustee Bayne nominated Trustee Skinner. There being no other nominations on two successive calls, Trustee Skinner was declared the Board's representative to the BCSTA Provincial Council.

The Chair called for nominations for the alternate representative to the BCSTA Provincial Council for 2012. Trustee Gerlach nominated Trustee Forward. There being no other nominations on two successive calls, Trustee Forward was declared the Board's alternative representative to the BCSTA Provincial Council.

At the Chair's invitation, Trustee Skinner provided a brief outline of the role of the Board's representative to the BCSTA Provincial Council and thanked the Board for its support.

C.4. Tuesday, November 22, 2011 Meeting of the Education and Programs Standing Committee

Copies of the meeting notes from the November 22, 2011 meeting of the Education and Programs Standing Committee were included in the Trustees' agenda packages. Chair Stratton touched on highlights of the meeting, which included the Superintendent's Report on Student Achievement 2011-2012; Proposed Board/Authority Authorized Courses; and the Fine Arts Delivery Model. As well, at the meeting, Trustee Bouman was acknowledged for her service over the last year as Chair of the Education and Programs Standing Committee.

C.5. Field Trips – Out-of-Country

Provided for their information, Trustees received in their agenda packages an overview regarding an out of country field trip being planned for secondary students as follows:

- Seycove Secondary School – field trip to Seattle, Wash, USA (January 6, 2012)

C.6. Notice of Motion

The following was brought forward by Trustee Skinner and received by Chair Stratton for addition to the January 24, 2012 Public Meeting of the Board.

“That the North Vancouver Board of Education host a meeting inviting the Mayor and Council of both the City and District of North Vancouver, the North Vancouver Recreation Commission, the President, Chair and representatives of the Board and Senior Executive of Vancouver Coastal Health, and their respective staff.

The purpose of the meeting will be for the Board of Education to present its Surplus School District Land Retention and Disposition Strategy and to engage all parties in a broad discussion of community needs, and the potential for further innovative partnership opportunities.”

D. Future Meetings

Future public meetings of the Board are confirmed as follows:

Tuesday, Jan 10, 2012 at 4:00 pm	Towards the Future for Schools Standing Committee	Leo Marshall Curriculum Centre 810 W 21 st Street, N. Vancouver
Tuesday, Jan 10, 2012 at 7:00 pm	NVSD Learning Centre & Community Learning Program – Public Information Meeting	Balmoral Secondary 3365 Mahon Avenue, N. Vancouver
Tuesday, Jan 24, 2012 at 7:00 pm	Public Board Meeting	Board Room – School Board Office 721 Chesterfield Ave, N. Vancouver
Tuesday, Jan 31, 2012 at 7:00 pm	Finance & Facilities Standing Committee	Leo Marshall Curriculum Centre 810 W 21 st Street, N. Vancouver

It was noted that the Committee appointments will not be finalized until January 24, 2012 after the Towards the Future for Schools Standing Committee meeting of January 10, 2012. Chair Stratton requested that Trustees submit their committee requests in time for the list to be built prior to the Christmas Break. Superintendent Lewis suggested that the requests to the Board Chair could be reviewed at the next Board agenda planning meeting, acting in advance of the January 10, 2012 Standing Committee meeting.

F. Adjournment

The established agenda being completed, the Chairperson adjourned the meeting at 8:30 pm.

Certified Correct:

Irene Young
Secretary Treasurer

Franci Stratton
Chairperson, Board of Education

Date

Date